



DRAFT- March 2023 Executive Board (E-Board) Meeting Minutes
March 16, 2023
7:00 p.m.

Call to Order: Soror YaTonya Cody Oliver, Basileus, called the meeting to order at 7:03 p.m. She excused Soror Rochelle Bridges absence for the meeting. Soror Phyllis Edwards- Daniel, Anti-Grammateus, was present (virtual.)

Meditation: Soror Shelia Humphrey, Chaplain, provided the meditation.

Presentation and Adoption of the Agenda: Soror YaTonya Cody Oliver, Basileus, presented the March 16, 2023 agenda with the following correction: The Tamiouchos report will be provided by the Tamiouchos, Soror Melody. Soror YaTonya noted the correction. Agenda was adopted, with the noted correction, by mutual consent.

Approval of the Minutes: Soror Chakeita Cofield, Grammateus presented the February Executive Board Meeting minutes. There were no corrections. The minutes stand approved by mutual consent.

Reading of the Correspondence: Soror Venita Edouard, Epistoleus. No correspondence.

Budget/Financial Report: Soror Melody Durant, Tamiouchos, presented the report. 2 mins. Soror Melody gave the following reminders to the E-Board:

1. E-Board members were reminded to use the latest vouchers because the program has been updated. It aligns with the line item budget which should make it easier to utilize.
2. E-Board members were asked to notify the Financial Team as soon as they are aware that a planned activity will require the Financial Team to collect money for that activity. The Financial Team should be informed of the start date for collecting and the end date in order for the team to generate a list of Soror participants.

Financial Summary Report
February 2023

Operations Account

Deposits:	\$ 10,788.76
[2022 EAF Donations, 2023 Dues, SARC Assessments and 2023 Program Assessments]	
Expenses:	\$ 44,080.01

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[Courtesies, Zoom, Program, MAFD Refunds, Overpayment Reimbursements, Delegate Stipends, EAF, and Awards & Exhibits Fees]

Fundraising Account

Deposits: \$ 20,500.00

Expenses: \$ 1,395.11

Financial Summary Report of Adjusted Balances

As of January 31, 2023

Checking: \$ 124,550.88

Savings: \$ 9,729.77

Total Operating Accounts \$ 134,280.65

Citizens Trust Bank Housing Account: \$ 16,778.87

Citizens Trust Fund Raising Account: \$ 31,335.15

Grand Total: \$ 182,394.67

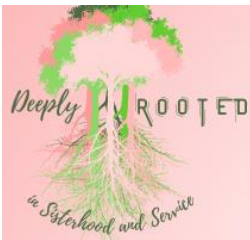
Monthly Financial Report: Soror Shernise Shaw, Pecunious Grammateus, presented the report. 2 mins.

Monthly Financial Report: February 2023 Receipts

Operations Receipts:

2023 Chapter Dues - Regular	\$ 5,212.50
2023 Chapter Dues- Golden Membership	\$ 350.00
2023 Chapter Dues- Life Membership	\$ 450.00
2023 Chapter Dues- Transfer	\$ 725.00

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2023 EAF Chapter Assessment (\$6.00)	\$ 393.46
2022 South Atlantic Regional Conference Assessment	\$ 360.49
2023 Dues Late Fees	\$ 50.00
Total Receipts	\$ 7,541.45

**** 422 Members as of February 28, 2023 [Number may change to 418 or 419 once duplicates are removed.]**

Basileus Report: Soror YaTonya Cody Oliver, Madam Basileus [Abbreviated Report]

- Soror Jocelyn will be reporting about the Membership Experience at the Chapter Meeting.
- Basileus Report items @ Chapter Meeting: Tea Roses, My Sisters Keeper, & Membership Experience Conversation
- Expressed gratitude and pride for being a Lambda Epsilon Omega member. It is evident that we have been working hard. So much work occurring behind the scenes. “We have shown up and showed out.”
- Madam Supreme has made an appeal around *Unsung Sorors* to prepare for the next Corporate History Book. Sorors Wanda and Lynn are working on that project and identifying LEO’s *Unsung Sorors*.
- Requested that the committee reports for this E-Board Meeting consist of upcoming activities and assistance needed from the E-Board.
- E-Board members were reminded of the reserved seating at chapter meeting and asked to sit in that section as a unified body. There were observations of the layout of the meeting room and adjustments will be made.
- Madam Basileus asked if there were any questions. No questions were asked.

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Officers and Committees Reports

Program: Soror Tonjua King, Anti-Basileus, presented the report. 5 mins.

- **Strengthening Our Sisterhood:** The Book Club Squad held their meeting which was facilitated by Soror Sandy Lewis. The book, the Black Cake, was discussed. A follow-up session conducted by Soror Sandy will occur. Sorors who attend will enjoy a black cake. If you want to facilitate a meeting. There is a sign-up link in *The Vine*.
- **Empower Our Families:** CHIPP Powerpacks continue to be distributed every Friday.
- **Mental Health Awareness:** Has been posting mental health tips in *The Vine* once a week. Current tips are about *How to De-stress*. Would like for Sorors to wear green to the May Chapter Meeting because that is Mental Health Month.
- **Youth Leadership Institute:** Had 5 student participants at their first meeting. Selected their officers. Plan is to involve the Nu Alpha Chapter to assist with the program. Next meeting is March 26th.
- **Enhance Our Environment:** Partnering with Trees Atlanta for a planting project. Would like for Sorors to wear green at the May Chapter Meeting. There is a sign-up link in *The Vine*.
- **Building Our Economic Wealth:** The *Savings Challenge* is still ongoing until the end of March. Have posted women entrepreneurs in *The Vine*, on FB and Instagram. Details in *The Vine*. Will need a raffle wheel for March. Raffle will occur during the announcements.

Archives: Soror Wanda Gilliard. No report.

- Appeal: Request was made to E-Board to upload all of their pictures to capture our chapter's history. Soror YaTonya underscored the need for complying with Soror Wanda's request, especially since LEO is the second oldest Metro ATL chapter and will be 50 years old in just 3 years. That will be a momentous occasion for the chapter and Atlanta.

Audit: Soror Shelene Thompson presented the report.

- Update: An auditor, Margaret Thomas, has been retained by the chapter. She is an auditor with over 30 years of experience, BA in accounting from State University of New York and a Master of Business Administration from the University of West Georgia.
- Next Steps: On March 24th, present the financial records from Soror Onetshia to Mrs. Thomas so that she can begin the audit and have it completed by April 25th. Will need to obtain signatures from Soror YaTonya.
- No questions were asked.

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Bylaws: Soror LaMia Saxby – Absent.

- Soror YaTonya requested that the E-Board keep Soror Lamia in their prayers. She is recovering from outpatient surgery and will be on bedrest for the next 6 weeks. Co-chair for by-laws is not present (w/family); therefore there is not a by-laws report this month.

Connections and Social Action: Soror LaDonya Horton. Absent.

- Soror YaTonya announced that Lambda Epsilon Omega placed for one of the Innovation Awards at AKA Day @ the Capitol. Submitted by Soror LaDonya.

EAF: Soror Carmen Benjamin presented the report.

- Fundraiser pledge cards discussed at the EAF meeting. Purpose: to raise additional funds over the \$6.00 assessment. Idea on hold pending approval from Financial Team regarding using PayPal or writing checks.
- Discussed the takeaways for the EAF Ambassadors' Captain meeting. Topic: SARC. There will be a book club basket for the silent auction. The link to bid on the basket will be in *The Vine*.
- EAF Scholarship deadline is April 1st. That info (a flyer) will be in *The Vine*.
- Brainstorming about visibility in the chapter. Will have a *Did you know* blurb in *The Vine* monthly.

Founders Day: Soror Susan Washington presented the report.

- In planning process for Founders Day.
- Has a budget of \$1300 dollars. Committee indicates that is not enough funding to do a lot of things.
- Wants to have a Sisterhood Week luncheon at St. Phillip. Venue cost is \$250/hour to use the space there and \$50.00 /Soror for the luncheon. Also, committee needs to purchase 400 gifts. Committee requesting the E-Board's assistance with payment for the venue. Soror Susan made a motion from the committee that the chapter provide additional funds to help cover the cost. No second required.
- Discussion: Possibly looking at other venues e.g. Lou Walker. Luncheon will last for two hours.
- Vote: Yes – 16, No – 9, Abstentions – 3 Motion Passes
- Soror YaTonya indicated to Soror Susan that full details should be presented with the contract.
 - March 17th Correction: Please be advised that after further review of our Bylaws and Roberts Rules of Order, last night's vote for the Executive Board to support the rental cost of our **Founders' Day** Luncheon unfortunately did not pass. We did not obtain a favorable 2/3 vote as originally stated.

Honors and Awards: Soror Taitania presented the report.

Thanked the Basileus and chairpersons for their submissions for 17 scrapbooks.

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Housing: Soror Juanita Carter presented the report.

A proposal has been submitted. Will provide info as it becomes available.

Leadership Development: Soror Neva Jones presented the report. 6 minutes

- Reviewed current status of activities.
- Currently, Sorors have had the opportunity to receive 3 credits for the month of February.
- In the month of March, there are two webinars which will give Sorors the opportunity to receive an additional 2 credits.
- Wants time on the March Chapter Meeting agenda to present a short in-service on emotional, physical and mental self-care. 6 -7 minutes. Will yield another credit. Soror YaTonya asked to see the presentation. Wellness Committee is creating the presentation. Soror Charmaine Walker will present.
- Leadership Retreat: August 19th @ Lou Walker Senior Center. Soror Neva inquired about the review of the contract and a deposit. Legal team will need to review the contract. Deposit voucher will need to be emailed to Soror YaTonya and Soror Melody.

Legal: Soror Lucrece Lewis. Absent.

Membership: Soror Qualena Odom-Royes presented the report.

- Currently responding to reactivation inquiries. Requesting that if Sorors know of individuals who are interested in reactivating, please send that info to the the Membership Committee email.
- March Madness 1st addition hosted 10 new members and 15 additional Sorors who presented; E-Board members attended. March Madness is held every Monday in March for new member orientation.
- Currently developing a new member mentoring program. Members who joined the chapter from 2016 to the present time will be mentees; and members who have been chapter members since before 2016 will be mentors. Voluntary program. There will be a mentoring form.
- Currently contacting Sorors who have not paid their dues so that there will be *No Pearls Lost*.
- Developing plans for a Reactivation Day Party.
- Want E-Board members to participate in the March Madness Mentoring Programs.

Membership Experience: Soror Luevenia Holloway. No Report.

Nominating: Soror Anita Washington. Absent.

Philacter: Soror Hillary H. Wimes. No Report.

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Protocol: Soror Patricia Withersponn. No report.

Public Relations: Soror Lynn Waymer presented the report.

- Lambda Epsilon Omega has articles in the SAR Newsletter *The Ivy Syndicate*.
- Soror Lynn requested that Sorors continue to send newsworthy items for publication in *The Ivy Syndicate* and *The Ivy Leaf*.
- Requested that Sorors complete a personal profile survey that is forthcoming.

Risk Management: Soror Tamika Hrbowski-Houston. Absent.

Rituals: Soror Patti Reed. No report.

Sisterly Relations: Soror Reneisha Campbell presented the report.

- All 400+ members have been placed on Sister Squads. Be on the lookout for an email from your Sister Squad captain. Squads are named after our AKA Founders. Sister Squad Inaugural Event on April 1st from 11:00 a.m. – 1:00 p.m. at Bethune Middle School. Additional info will be placed in *The Vine*. Soror Reneisha requested that the Philacter Team assist at the March Chapter Meeting by sharing (from the list provided by Sisterly Relations) the assigned Sister Squads to Sorors as they sign-in at the chapter meeting. Soror Hillary responded that the Philacter Team will assist.
- Soror Reneisha requested that if Soror Camille Jones or Soror Chloe Hughes reaches out for assistance with gathering photos for the scrapbook, please assist and guide these Sorors who are new to our chapter.

Social Media: Soror Niah Humphrey. No report.

Social Welfare: Soror Morgan Birch presented the report. 5 mins

- Will recognize/honor Sorors and give small tokens of love. Will honor three random women in honor of Women's History Month.
- Soror YaTonya has a short video about Women's History Month.

Soror Special Services: Soror Caren Dias - No Report.

Standards: Soror Sonya Peacock - No Report.

Strategic Planning: Soror Francine Goodman presented the report.

- In their monthly meeting, committee assignments were made.

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Technology: Soror Taniece Eure presented the report. 5 mins.

- Acknowledged that there may be issues with Dropbox. Wants to make sure E-Board members can access their Dropbox.
- Use the email that was sent. It includes directions and passcodes.
- You cannot access the chapter Dropbox using your personal Dropbox information. Will be happy to re-send the original instructions via email.
- Asked the E-Board to check their access to the Executive Section on the website. Notify her if you can't access.
- Will be launching the App this month. Will need time to present to the chapter. Will have info in *The Vine* before the meeting.

Telephone: Soror Tamika Mickens. Absent.

Undergraduate Activities: Advisors are on campus with the undergrads.

- Soror YaTonya attended the pageants held in the past couple of weeks at both of the undergraduate chapters.
- It is *Skee Week*. Soror Jocelyn will give a recap of those activities at chapter meeting.

Announcements: Soror Venita Edouard, Epistoleus, presented the announcements.

- Addressed the E-Board members about keeping records to use when it is time to prepare for Honors & Awards presentations and submissions. There needs to be a system for chairpersons to keep documents. Soror YaTonya indicated we need to look at developing a repository.
- Soror YaTonya announced that April 22nd is the date of the chapter meeting. It will be a joint meeting with the undergraduates.

Meeting adjourned: by Soror YaTonya Cody Oliver, Basileus at 8:12 p.m.

Respectfully Submitted:

Phyllis Edwards-Daniel

Phyllis Edwards-Daniel, Anti-Grammateus

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February 2023 Executive Board Meeting Attendees

Soror Name	Yes	No	Comment
Soror YaTonya Cody Oliver	X		
Soror Tonjua King	X		
Soror Chakeita Cofield	X		
Soror Phyllis Edwards-Daniel	X		
Soror Shelia Humphrey	X		
Soror Venita Edouard	X		
Soror Onetisha Anderson		X	
Soror Anita Washington		X	
Soror Shernise Shaw	X		
Soror Wanda Gilliard	X	X	
Soror Melvina Norwood		X	
Soror LaMia Saxby		X	Excused
Soror LaDonya Horton		X	
Soror Loren Brereton	X		
Soror Carmen Benjamin	X		
Soror Taitainia Williamson	X		
Soror Neva Jones Foster	X		
Soror Juanita Carter	X		
Soror Ursula Randolph		X	
Soror Hillary H. Wimes	X		
Soror Lureece Lewis		X	
Soror Lynn Waymer	X		
Soror Patti Reed	X		
Soror Susan Washington	X		
Soror Reneisha Campbell	X		
Soror Sonya Peacock	X		
Soror Qualena Odom Royes	X		
Soror Morgan Birch	X		
Soror Taniece Eure	X		
Soror Tameka Hrobowski-Houston		X	
Soror Bernetta Jones		X	

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Soror Jocelyn P. Law	X		
Soror Krystal Brooks		X	
Soror Luevenia Holloway	X		
Soror Caren Dias	X		
Soror Tameka Collins Mickens		X	
Soror Niah Humphrey	X		
Soror Shelene Thompson	X		
Soror Francine Goodman	X		
Soror Daphney Brooks	X		
Rochelle Bridges-Johnson		X	Excused
Soror Melody Durant	X		
Soror Joanne Newby	X		
Soror Taylor Dias		X	
Patricia Witherspoon	X		
Soror Tameka Bacon	X		

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